

LAKE REGION  
MULTI-MUNICIPAL COMPREHENSIVE PLAN  
UPDATE PROJECT

STEERING COMMITTEE MEETING  
MINUTES

Wednesday, March 8, 2017

Time: 5:00 p.m.

Location: Paupack Township Municipal Building

Attendance:

Thomas Shepstone, Consultant

Leigh Gilbert, Supervisor – Paupack Township, Wayne County

James R. Martin, Supervisor – Paupack Township, Wayne County

Frank Williams, Chairperson – Paupack Township, Wayne County Planning Commission

Joe Kmetz - Palmyra Township Supervisor

Paul Natale - Palmyra Township Zoning Officer

Michele Rojas - Hawley Borough Council/Planning Commission

Pat Bartlson - Hawley Borough Council/Building Committee

Introductions – All members were asked to introduce themselves.

Project Description – Mr. Shepstone gave an overview of the project. This project is funded in part by DCED as a Multi-Municipal Comprehensive Plan Update. The update will follow-up the format from the initial Plan updating information, providing additional information related to demographics and new mapping. It is anticipated the entire project will take approximately 18 months.

Meeting Schedule – The Steering Committee decided to meet the 1<sup>st</sup> Wednesday of each month at 5:00 p.m. at the Paupack Township Municipal Building.

Community Survey – Mr. Shepstone provided a draft of a community survey for all members to review prior to the next Steering Committee meeting. At the next meeting the Steering Committee will finalize the community survey and discuss a public announcement and schedule for the release of the survey.

Training – The Steering Committee discussed scheduling a training series which would include topics including SALDO, Zoning and Multi-Municipal Comprehensive Plans. Municipal officials, planning commission and zoning hearing board members from each municipality would be invited. Trainings would be scheduled in June, August and October.

Items to be considered in the development of the Plan:

- Hawley Levee Repair
- Municipal Building Upgrades
- Wireless Facilities
- 2<sup>nd</sup> Home Communities
- Volunteer Emergency Services
- Changing Tax Structure in Pennsylvania

Next Meeting

Wednesday, April 5, 2017 – 5:00 p.m.